

Addendum #2  
RFP AP 25-15  
Janitorial Services

The following information has been removed and/or changed in the RFP AP 25-15:

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REQUEST FOR PROPOSALS (RFP) & RESPONDENT'S  
ACKNOWLEDGEMENT

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**RFP TITLE:**

Janitorial Services at the Destin-Fort  
Walton Beach Airport formerly  
Northwest Florida Regional Airport

**RFP NUMBER:**

AP 25-15

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**LAST DAY FOR QUESTIONS:**

~~April 8<sup>th</sup>, 2015 10:30 A.M. CT~~

April 20<sup>th</sup>, 2015 4:00 P.M. CST

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**NOTE: PROPOSALS RECEIVED AFTER THE PROPOSAL OPENING DATE & TIME  
WILL NOT BE CONSIDERED.**

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Okaloosa County, Florida solicits your company to submit a proposal on the above referenced goods or services. All terms, specifications and conditions set forth in this RFP are incorporated into your response. A proposal will not be accepted unless all conditions have been met. All proposals must have an authorized signature in the space provided below. ~~All proposals must be sealed and received by the Okaloosa County Clerk of Court by the "RFP Opening Date & Time" referenced above. The official clock for the purpose of receiving proposals is located in the Clerk of Court, Brackin Building Conference & Training Room, #305 located at 302 N. Wilson St, Crestview, FL 32536.~~ All envelopes containing sealed proposals must reference the "RFP Title", "RFP Number" and the "RFP Opening Date & Time". Okaloosa County is not responsible for lost or late delivery of proposals by the U.S. Postal Service or other delivery services used by the respondent. Neither faxed nor electronically submitted proposals will be accepted. Proposals may not be withdrawn for a period of sixty (60) days after the proposal opening unless otherwise specified.

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2. The Proposal Sheet has been removed

3. In the 'Section 6. Pricing' the following has been added:

Consumables will be invoiced and billed for actual stock, delivered, inventoried and accepted by the appropriate Destin-Fort Walton Beach Airport representative. All invoices shall be itemized and accompanied with any additional documentation from the supplying source to include all costs.

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4. In the 'General Services Conditions' Item 3:

**PREPARATION OF PROPOSAL** – The proposal form is included with the proposal documents. Additional copies may be obtained from the County. The respondent shall submit an original and ~~two (2)~~ **six (6)** copies of the proposal ~~form~~ documents.

All blanks on the proposal ~~form~~ documents shall be completed by printing in ink or by typewriter in both words and numbers with the amounts extended, totaled and the proposal signed. A proposal price shall be indicated for each section, proposal item, alternative, adjustment unit price item, and unit price item listed therein, or the words "No Proposal", "No Change", or "Not Applicable" entered. No changes shall be made to the phraseology of the form or in the items mentioned therein. In case of any discrepancy between the written amount and the numeric figures, the written amount shall govern. Any proposal which contains any omissions, erasures, alterations, additions, irregularities of any kind, or items not called for which shall in any manner fail to conform to the conditions of public notice inviting proposals may be rejected.

A proposal submitted by a corporation shall be executed in the corporate name by the president or a vice president or other corporate officer who has legal authority to sign. ~~The corporate seal shall be affixed and attested by the secretary or an assistant secretary.~~

5. In the 'General Services Conditions' Item 4:

6. **INTEGRITY OF PROPOSAL DOCUMENTS** - Respondents shall use the original Proposal ~~Sheet documents~~ provided by the Purchasing Department and enter information only in the spaces where a response is requested. Respondents may use an attachment as an addendum to the Proposal ~~Sheet documents~~ if sufficient space is not available. Any modification or alteration to the original proposal documents by the respondent, whether intentional or otherwise, will constitute grounds for rejection of a proposal. Any such modifications or alterations that a respondent wishes to propose must be clearly stated in the respondent's response in the form of an addendum to the original proposal documents.

7. In the '**General Services Special Proposal Conditions**' Item 29:

**COMPLIANCE WITH FLORIDA STATUTE ~~119.071~~ 119.0701**- The Respondent shall comply with all the provisions of section ~~119.071~~ 119.0701, Florida Statutes relating to public records which requires, among other things, that the Respondent: (a) Keep and maintain public records; (b) Provide the public with access to public records on the same terms and conditions that the public agency would provide the records; (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and (d) Meet all requirements for retaining public records and transfer, at no cost, to the public agency all public records in possession of the respondent upon termination of the contract.